

JOHN WARD
Head of Finance and Governance Services

Contact: Bambi Jones on 01243 534685
Email: bjones@chichester.gov.uk

East Pallant House
1 East Pallant
Chichester
West Sussex
PO19 1TY
Tel: 01243 785166
www.chichester.gov.uk



A meeting of **Overview & Scrutiny Committee** will be held in Old Court Room, The Council House (Chichester City Council), North Street, Chichester on **Tuesday 13 June 2017 at 9.30 am**

MEMBERS: Mrs C Apel (Chairman), Mrs N Graves (Vice-Chairman), Mr P Budge, Mrs P Dignum, Caroline Neville, Mr N Galloway, Mr K Martin, Mr H Potter, Mr G Hicks, Mr J Ransley, Mr A Shaxson, Mr S Lloyd-Williams, Mrs J Tassell and Mr N Thomas

AGENDA

- 1 **Chairman's announcements**
Any apologies for absence that have been received will be noted at this point.
- 2 **Minutes** (Pages 1 - 8)
To approve as a correct record the minutes of the Overview & Scrutiny Committee meeting held on 14 March 2017. To receive an update on progress against the committee's recommendations to Cabinet and Council.
- 3 **Urgent Items**
The Chairman will announce any urgent items that due to special circumstances are to be dealt with under the agenda item below relating to Late Items.
- 4 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 5 **Public Question Time**
The procedure for submitting public questions in writing no later than 12:00pm on Monday 12 June 2017 is available upon request to Member Services (the contact details for which appear on the front page of this agenda).
- 6 **Leader's portfolio address**
The Leader of the Council is invited to present his priorities and areas of focus over the next year.
- 7 **Preparing a Vision for Chichester City Centre** (Pages 9 - 12)
The committee is requested to consider the draft text for the Chichester City Centre Vision following the consultation period, and to make any recommendations to Cabinet.
- 8 **Supporting Chichester Business Improvement District (BID)** (Pages 13 - 16)
Following the recommendation of this committee in July 2016, the committee is requested to consider the level of support provided by this Council to Chichester Business Improvement District, to review the initiatives undertaken to better deliver our joint objectives, and to make any recommendations to Cabinet.

- 9 **South Downs National Park Authority Development Management Agency Agreement** (Pages 17 - 23)
The committee is requested to note and comment on a) the operation of the current S101 agreement and Service Level Agreement and b) the position and progress that is being made in relation to the negotiations with the South Downs National Park Authority (SDNPA) in connection with potential new delegated arrangements from 1 September 2017 onwards.
- 10 **Chichester in Partnership - Annual Report 2016-17** (Pages 24 - 27)
The committee is requested to review the progress achieved by Chichester in Partnership in 2016-17 and its Business Plan for 2017-18 and to make any recommendations it considers appropriate to the partnership.
- 11 **Cultural Grants Task and Finish Group - Final Report** (Pages 28 - 30)
The committee is requested to note this report from the Task and Finish Group, to endorse the 2016/17 annual reports from Pallant House Gallery and Chichester Festival Theatre and to agree the Council's 2017/18 Service Level Agreements with both organisations.
- 12 **Review of the Housing Allocations Scheme** (Pages 31 - 33)
The committee is requested to a) consider and comment on the proposed amendments to the Housing Allocations Scheme set out in the options section of the appendix to this report and b) to note that the proposed options will then go forward for consultation with the Council's Registered Provider of Social Housing partners.
- 13 **Overview & Scrutiny Committee 2016-17 Annual Report and 2017-18 Work Programme** (Pages 34 - 35)
The committee is asked to consider and agree its 2016-17 Annual Report and to recommend it to Council for noting. The committee is also asked to consider and agree its 2017-18 Work Programme.
- 14 **Appointment of committee representative to Leisure Contract Monitoring Task and Finish Group**
The committee is requested to approve the appointment of Mr H Potter as the committee's representative on the corporate Leisure Contract Monitoring Task and Finish Group.
- 15 **Forward Plan** (Pages 36 - 52)
Members are asked to consider the latest Forward Plan (attached) and to consider whether it wishes to enquire into any of the forthcoming decisions.
- 16 **Late Items**
Consideration of any late items as follows:
a) Items added to the agenda papers and made available for public inspection.
b) Items which the Chairman has agreed should be taken as matters of urgency by reason of special circumstances reported at the meeting.
- 17 **Exclusion of the Press and Public**
There are no restricted items for consideration.

NOTES

1. The press and public may be excluded from the meeting during any item of business where it is likely that there would be disclosure of "exempt information" as defined in section 100A of and Schedule 12A to the Local Government Act 1972.

2. Restrictions have been introduced on the distribution of paper copies of supplementary information circulated separately from the agenda as follows:
 - a) Members of the Overview & Scrutiny Committee, the Cabinet and Senior Officers receive paper copies of the supplements (including appendices). Other members may request a copy of the supplementary information or a copy is available in the Members' Room, East Pallant House.
 - b) The press and public may view this information on the council's website here [here](#) unless they contain exempt information.
3. The open proceedings of this meeting will be audio recorded and the recording will be retained in accordance with the council's information and data policies. If a member of the public enters the committee room or makes a representation to the meeting, they will be deemed to have consented to being audio recorded. If members of the public have any queries regarding the audio recording of this meeting, please liaise with the contact for this meeting at the front of this agenda.
4. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intention before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided.

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